IT Manager

Thanks for applying to join Team Eagle!

As our IT Manager, you will be expected to maintain current software and hardware systems, as well as implement new systems to support company efficiency and growth. You will be responsible for installing or upgrading components, setting up software, assisting with network administration, and resolving all IT support issues. You will report to Eagle's Controller.

Job Responsibilities

- Installing new software and hardware components
- Regularly evaluating our IT systems to ensure they meet the necessary demands
- Ensure all ERP and CRM systems issues are resolved in a timely manner
- Assisting with network administration tasks
- Ensuring data storage is safe and secure
- Resolving all issues coworkers have with their IT systems and software
- Educating coworkers about network security and best practices for computer usage
- Supporting the day-to-day operations of our in-house network and cloud network

Job Requirements

- BA/BS degree or equivalent in computer science
- 3+ years' IT experience
- Highly organized and strong attention to detail
- Strong written and verbal communication skills
- Strong analytical, diagnostic, and problem-solving skills
- Ability to stay calm when working with extroverted sales types
- Ability to multi-task, prioritize, and manage time effectively
- Knowledge of ERP systems, CRM systems, and MS Office (Word, Outlook, Power Point, Excel)

As an equal opportunity employer, we consider applicants for all positions without regard to race color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.